

Lead Coach Roles and Responsibilities

Kids for Camp 2012

Goal:

To manage and mentor teachers and staff in developing and delivering quality instruction, behavioral support and research, based on sound, measurable data to achieve targeted objectives for every student on your campus.

To achieve this goal you will:

- In cooperation with Sacred Heart Autism Center Training Director, plan and carry out all teacher training.
- With input from API program coordinators, hire assistant coaches, lead teachers and instructors for your campus.
- Support other coaches and trainers during training week.
- Oversee initial and ongoing assessments of student performance, so that appropriate goals, objectives, and targets will be developed.
- Design appropriate curriculum for your campus.
- In cooperation with API program coordinators, implement a campus schedule.
- Supervise the evaluation of lead teachers and other staff, following all policies and procedures as outlined by API.
- Empower and support assistant coaches to work in the classrooms modeling instructional techniques and behavioral strategies for teachers.
- Coordinate with any behavioral staff that comes in to observe classrooms, students.
- Manage and support assistant coaches and lead teachers on your campus to ensure appropriate, accurate data collection.
- Collect and analyze data from lead teachers to review with API program coordinators weekly.
- Oversee communication with parents, teachers, and other staff.
- Provide API program coordinators with copies of campers' final reports, as well as a summary report of all outcomes.
- Implement incentives program to provide positive reinforcement and constructive feedback to improve instructional competence and outcomes.
- Conduct regularly scheduled team meetings with all staff members to ensure a positive environment.
- Conduct research projects as requested.
- Perform other jobs and duties on request as needed.